



# Application to Rent

Date: \_\_\_\_\_

## PERSONAL INFORMATION

☐ Mr. ☐ Ms.

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

☐ Jr. ☐ Sr. ☐ II ☐ III

Social Security  
Number: \_\_\_\_\_

Date  
of Birth: \_\_\_\_\_

AKA / Nicknames: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

City / State / Country

Drivers License / ID #: \_\_\_\_\_

Include State Issued

Email Address: \_\_\_\_\_

What is your current marital status? ☐ Single ☐ Married ☐ Unmarried Partner ☐ Divorced ☐ Widowed

## OTHER PROPOSED OCCUPANTS (including minors)

First Name	Middle Initial	Last Name	Relationship	M / F	Social Security No.	Date of Birth

## ADDRESS HISTORY (10 Years)

### Current Address

Address: \_\_\_\_\_ Include Apt. or Unit # \_\_\_\_\_ Home Phone: \_\_\_\_\_ Include Area Code \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
☐ Own ☐ Rent Landlord Name: \_\_\_\_\_ Landlord Phone: \_\_\_\_\_  
From: \_\_\_\_\_ Monthly Rent \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

### Previous Address (1)

Address: \_\_\_\_\_ Include Apt. or Unit # \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Include Area Code \_\_\_\_\_  
☐ Own ☐ Rent Landlord Name: \_\_\_\_\_ Landlord Phone: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Monthly Rent \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

### Previous Address (2)

Address: \_\_\_\_\_ Include Apt. or Unit # \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Include Area Code \_\_\_\_\_  
☐ Own ☐ Rent Landlord Name: \_\_\_\_\_ Landlord Phone: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Monthly Rent \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

**AUTOMOBILE INFORMATION**

Only the vehicles listed below will be permitted overnight parking on property.

Year	Make/Brand	Model	Color	License Plate No.	State

**EMPLOYMENT HISTORY (10 Years)****Current/Most Recent Employer**

From: \_\_\_\_\_

To: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_

Wages/Earnings: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_

Include Area Code

**Previous Employer (1)**

From: \_\_\_\_\_

To: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_

Wages/Earnings: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_

Include Area Code

**Previous Employer (2)**

From: \_\_\_\_\_

To: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_

Wages/Earnings: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_

Include Area Code

**REFERENCES****Personal Reference** (not related)

Name: \_\_\_\_\_

Include Apt. or Unit # \_\_\_\_\_

Home Phone: \_\_\_\_\_

Include Area Code

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

For how long?: \_\_\_\_\_

**Professional Reference** (attorney, accountant, etc. not related)

Name: \_\_\_\_\_

Include Apt. or Unit # \_\_\_\_\_

Home Phone: \_\_\_\_\_

Include Area Code

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

For how long?: \_\_\_\_\_

**Family Reference** (related and not a proposed occupant)

Name: \_\_\_\_\_

Include Apt. or Unit # \_\_\_\_\_

Home Phone: \_\_\_\_\_

Include Area Code

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

For how long?: \_\_\_\_\_

## ADDITIONAL SOURCES OF INCOME

Do you or anyone in your household currently receive or expect to receive any income from the following sources in the next 12 months:

☐ No

☐ Yes

Regular pay as a member of the Military or Armed Forces?

Household Member	Amount Per Month

☐ No

☐ Yes

Unemployment Benefits or Worker's Compensation?

Household Member	Amount Per Month

☐ No

☐ Yes

Public Assistance, General Relief, or Aid to Families with Dependent Children (AFDC)?

Household Member	Amount Per Month

☐ No

☐ Yes

Child Support or Alimony?

Household Member	Amount Per Month

If YES, how is the child support received? (check all that apply)

☐ Child Support Enforcement Agency

Agency & Contact Info: \_\_\_\_\_

☐ Directly from an individual

Name & Contact Info: \_\_\_\_\_

☐ Court of Law

Courthouse & Contact Info: \_\_\_\_\_

☐ No

☐ Yes

Social Security, SSI, or any other payments from the Social Security Administration?

Household Member	SSA Office & Contact	Amount Per Month

☐ No

☐ Yes

Regular payments from a Veterans' benefit, pension, retirement benefit, or annuities?

Household Member	Name & Address of Benefit	Amount Per Month

☐ No

☐ Yes

Regular payments from a severance package or from any type of settlement?

Household Member	Description	Amount Per Month

**ADDITIONAL SOURCES OF INCOME (cont.)**Do you or anyone in your household currently receive or expect to receive any income from the following sources in the next 12 months:☐ No☐ YesRegular gifts or payments from anyone outside of the household?  
(includes supplementing your income or paying any of your bills)

Household Member	Description	Amount Per Month

☐ No☐ Yes

Regular payments from lottery winnings or inheritances?

Household Member	Description	Amount Per Month

☐ No☐ Yes

Regular payments from rental property or other types of real estate transactions?

Household Member	Description	Amount Per Month

☐ No☐ Yes

Any other sources of income not listed?

Household Member	Description	Amount Per Month

☐ No☐ Yes

Do you or any other household members expect any changes in income in the next 12 months?

Household Member	Explanation	Amount Per Month

**CREDIT INFORMATION**

In the chart provided below list any credit cards or loans, including but not limited to: bank cards, department stores, gas cards, student loans, etc.

Name of Creditor	Account Number	Monthly Payment	Balance Due

**BANKING INFORMATION**

Name of Bank	Branch Address	Account Number	Balance

## GENERAL QUESTIONS

- ☐ No      ☐ Yes      Are you a U.S. Citizen?
- ☐ No      ☐ Yes      Do you have renter's insurance?
- ☐ No      ☐ Yes      Do you have any water-filled furniture?

- ☐ No      ☐ Yes      Do you or any other household members have or expect to have any pets?

Type of Pet (dog, cat, etc.)	Pet's Name	Pet Size (lbs & ft/in)	Pet Age	Color	Kid Friendly?

- ☐ No      ☐ Yes      Have you ever been served a late rent notice? If yes, explain why.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Have you ever broken a lease? If yes, explain why.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Have you ever left any type of rental property still owing money? If yes, explain why and the amount owed.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Have you ever been served an eviction notice? If yes, provide rental address and date of occurrence.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Have you ever filed for bankruptcy? If yes, when?  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Have you ever been convicted of a felony? If yes, explain when and why.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Are you subject to a lifetime state sex offender registration program in any state? If yes, explain and provide state.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Have you ever filed a lawsuit against a landlord/management company? If yes, provide details on lawsuit filed.  
Explanation: \_\_\_\_\_

- ☐ No      ☐ Yes      Are you or any household member a current user of illegal drugs?

- ☐ No      ☐ Yes      Do you abuse alcohol to the extent that you are a danger to others health, safety, or right to peaceful enjoyment?

How did you hear about us?

Explanation: \_\_\_\_\_

## AGREEMENT & AUTHORIZATION

The undersigned understands this application will be evaluated by management for the purposes of renting and occupying valuable real estate. Applicant further understands that the facts represented herein are being relied upon by management and therefore guarantees that all disclosures herein are true and complete.

Any misleading, incorrect, or false statements may be a violation of various fraud statutes.

Management reserves the right to pursue applicant by any means legally available for providing misleading, incorrect, or false statements. Misleading, incorrect, or false statements will be sufficient reason for immediate eviction and loss of security deposit.

The undersigned further acknowledges and agrees that management may confirm information provided in the application and authorizes management to contact references, obtain a personal credit report, check public records, criminal records, and use any other methods of confirmation available to management. Applicant further acknowledges that management may from time to time continue to make efforts to update the information provided herein. Applicant also acknowledges that management, or its collection agency, may contact references, obtain a personal credit report, check public records, criminal records, and use any other methods of confirmation available for collection purposes should it become necessary.

In consideration of management reviewing and evaluating my application to rent, I understand that the application fee of \$ \_\_\_\_\_ is non-refundable. Furthermore, I understand that acceptance of the application fee, by management, in no way obligates management to approve tenancy.

\_\_\_\_\_  
Applicant's Name Printed

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

TITLE VIII of the CIVIL RIGHTS ACT of 1968, as amended makes discrimination based on race, color, religion, sex, national origin, handicap, or familial status illegal in connection with the rental of most housing.

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of sex or marital status.

This form has been approved by the American Apartment Owners Association. No representation is made as to the legal validity or adequacy of any provision in any specific transaction. If you require advise on real estate transactions (legal, tax, or otherwise) please consult with the appropriate professional.

